

**TOWN BOARD MEETING AGENDA**  
October 7, 2015

**TOWN BOARD WORKSHOP – Board Room – 6:30 pm**

**PLEDGE OF ALLEGIANCE and MOMENT OF SILENCE**

**PROCLAMATION: CELEBRATIONS COMMITTEE HONORING ELIZABETH MEIER**

**PUBLIC HEARING: 2016 TOWN OF HALFMOON TENTATIVE BUDGET**

**COMMUNITY EVENTS:**

Clifton Park – Halfmoon Library a notice that Pulitzer Prize Winner Anthony Doer, authore of “ALL THE LIGHT WE CANNOT SEE” will be speaking at Shenendehowa High School East on Oct. 14<sup>th</sup> at 7:00 pm. Registration is required.

American Legion Post 1450 on Grooms Road will host their Pancake Breakfast on Oct. 18<sup>th</sup> from

NYS Citizen Preparedness Corps Training Program Thursday October 22<sup>nd</sup> at 6:00 pm at the David R. Meager Malta Community Center

**TOWN MEETINGS:**

Town Board Meetings: 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of month at 7:00 pm except May 7<sup>th</sup> at 2:00pm

Zoning Board of Appeals: 1<sup>st</sup> Monday of month at 7:00 pm.

Planning Board Meeting: 2<sup>nd</sup> & 4<sup>th</sup> Monday of month at 7:00 pm.

Board of Assessment Review: 4<sup>th</sup> Tuesday in May

Senior Center Business Meeting: 1<sup>st</sup> Wednesday of month at 1:00 pm

Halfmoon Historical Society: Last Tuesday of month at 7:00 pm

Open Space & Trails Committee: February 9<sup>th</sup>, April 20<sup>th</sup>, May 18<sup>th</sup>, July 20<sup>th</sup>, September 21, & November 16<sup>th</sup>.

Resident Relations Committee:

Business & Economic Development Committee:

**REPORTS OF BOARD MEMBERS AND TOWN ATTORNEY**

**Kevin J. Tollisen (Town Supervisor)**

**Paul Hotaling (Deputy Supervisor):** (1) Chair of Parks & Recreation, Infrastructure (Water, Highway, Building & Maintenance), (2) Co-Chair of Character Counts, (3)

Chair on Committee on Baseball/Athletic Organizations, (4) Chair of Personnel Committee, (5) Co-Chair of Zoning Review Committee

**John Wasielewski (Town Board Member):** (1) Chair of Ethics Committee, (2) Chair of Committee on Emergency Services and Public Safety (Emergency Corps, Fire Department, Police);(3) Chair of Committee on Resident Relations, (4)Co- Liaison to Planning Board

**Daphne Jordan (Town Board Member):** (1) Chair of Business and Economic Development (2) Chair of Insurance (Liability and Medical) (3) Liaison to Open Space and Trails Committee, (4) Co- Liaison to Zoning Board

**Jeremy Connors (Town Board Member):** (1)Zoning Board Liaison 2) Co-Liaison Planning Board; (2) Co-Chair of Zoning Review Committee (3)Chair of Animal Control Committee (4) Chair of Committee on Not for Profit Organizations; (5) Co-Chair of Character Counts

**Lynda Bryan (Town Clerk):** (1) Chair of Senior Programs, 2) Chair of Committee on Historical Archives

**Lyn Murphy, Esq., (Town Attorney)**

**Cathy Drobny, Esq. (Town Attorney)**

**PUBLIC COMMENT (for discussion of agenda topics)**

**DEPARTMENT REPORTS- Month of September**

**1. Town Justice Wormuth**

**Total # Cases – 180                      Total Fees Submitted to the Supervisor - \$23,591.00**

**2. Town Justice Suchocki**

**Total # Cases – 265                      Total Fees Submitted to the Supervisor - \$26,764.50**

**3. Building**

**Total # Permits-170                      Total Fees Submitted to the Supervisor - \$24,143**

**4. Fire**

**Total # Permits- 46                      Total Fees Submitted to the Supervisor - \$3,710**

**5. Senior Express**

**Total # of Riders – 341                      Total # of Meals - 596**

## **CORRESPONDENCE**

1. **Received** from the Town Planning Board Resolutions from the Sept. 14<sup>th</sup> meeting, approving the following: Sign Applications for Copy Cat Inc., 215 Guideboard Road (Country Dollar Plaza) and for Crescent Garden Mobile Home Park, 7 Plank Road. For Change of Use/Tenant applications for Prestige Water Company, 1613 Route 9 and for Albany Default, 6 Executive Park Drive, for Approval of a Site Plan & Special Use Permit for the Halfmoon Coffee Shop & Restaurant Development Project, 1589 Route 9, for a Revised Final Site Plan for John W. Danforth Company, 5 Liebich Lane, for Approval of a Minor Subdivision (Lot Line Adjustment) for Robert and Thomas S. Ballard and Thomas G. Ballard, 21 Vosburgh Road and for the Revision to the Final Subdivision Plan for Cardin Acres PDD Subdivision, Roger Lane/Chateau Drive/David Lane, Cardin Acres, LLC.
2. **Received** from Town Planning Board Resolutions from the Sept. 28<sup>th</sup> meeting, approving the following: Sign Application for Miranda Real Estate, 1482 Route 9, for a Change of Use/Tenant (Temporary) at Walmart, 1549 Route 9, for an Addition to Site Plan Application for the Halfmoon Parkway Telecommunications Facility, 3 Corporate Drive, and approval of a Minor Subdivision (Lot Line Adjustment) for Charles and Dorothy Hill & Mark and Jean Hill, 114 & 115 Beach Road.
3. **Received** from the residents of Sheldon Hills, a thank you letter for the use of the Town Hall facilities for the Annual Meeting.
4. **Received** from the Clifton Park – Halfmoon Library a notice that Pulitzer Prize Winner Anthony Doer, author of “ALL THE LIGHT WE CANNOT SEE” will be speaking at Shenendehowa High School East on Oct. 14<sup>th</sup> at 7:00 pm. Registration is required.
5. **Received** the 2016 Tentative Budget from the West Crescent Fire District West that was approved at the September 9<sup>th</sup> Board Meeting.
6. **Received** the 2016 Proposed Budget from Halfmoon Fire District #1(Hillcrest) and notification of public hearing on the budget to be held on October 20, 2015 at 7 p.m. at the Hillcrest Fire Station, 145 Pruyn Hill Road, Halfmoon.
7. **Received** the 2016 Proposed Budget from the Clifton Park-Halfmoon Fire District #1 and notification of public hearing on the budget to be held on October 20, 2015 at 7 p.m. at the Firehouse located at 38 Old Route 146, Clifton Park.
8. **Received** from Mark W. Wells, Founder/President of Kayaking4Meso, a thank you letter to the Supervisor for the Town of Halfmoon’s support of their event at the Halfmoon Park.

9. **Received** from Pastors Paul and Carolyn Tebbano of Harvest Church, a thank you letter to Supervisor Tollisen for attending their Harvest Distribution Center Open House on Saturday, September 19<sup>th</sup>.

10. **Received** the 2016 Proposed Adopted Budget of the Halfmoon-Waterford Fire District #1.

11. **Received** from Andrea's Pub, notification of their intent to renew their Liquor License.

12. **Received** from the Halfmoon-Waterford Fire District #1, Notice that their Public Budget Hearing will be held on October 20, 2015 at 7:00 pm at the fire station at 315 Middletown Road.

13. **Received** from the West Crescent Fire District, notice of their public hearing on the proposed 2016 District Budget that will be held at 7:00 pm on Tuesday September 20<sup>th</sup>.

## **OLD BUSINESS**

1. **Resolution** that the Town Board approves the negative declaration for SEQRA for the Brookview Court Culvert Replacement Project

2. **Resolution** that the Town Board award the bid to low bidder Prime Highway Contractors, in the total amount of \$161,999 for the Brookview Court Culvert Replacement Project, per the review and approval of the Highway Superintendent & the Town Attorney.

Prime Highway Contractors \$ 161,999  
August Bohl \$ 178,600  
Bast Hatfield \$ 190,500  
John W. Sheehan & Sons \$ 413,334

## **NEW BUSINESS**

1. **Resolution** to approve and order paid all vouchers #

2. **Resolution** to approve minutes of Town Board Meeting of September 16, 2015, as presented.

3. **Resolution** that the Town Board acknowledges the Town Clerk's Certificate of No- Filing for the expenditure of the upgrade and new security and surveillance cameras and senior van.

4. **Resolution** to amend resolution #303-2015 to include the Town Board accepts Road Dedication, Parcels M, N and O for potential road improvements in the Howland Park, Phase 1, PDD.
5. **Resolution** to authorize the Town Board to award bid to James H. Maloy, Inc. for the construction of the Crescent Road Bike and Pedestrian joint project with the Town of Clifton Park.
6. **Resolution** to authorize the Town Justice Court to apply for a 2015-2016 Justice Court Assistance Program (JCAP) grant for 6 desks & matching file, a 3 foot Court Seal for the Courtroom, blinds, and a Witness Stand, in the not to exceed amount of \$30,000.
7. **Resolution** to appoint Deidre Purcell to fill a vacancy on the Ethics Board expiring on 2/2016.
8. **Resolution** to appoint Kathy Mascucci to the Ethics Board for a three (3) year term ending 10/2018.
9. **Resolution** to appoint Lucy Manupella as part time laborer at \$8.75 per hour for the Parks & Recreation Department effective November 1, 2015.
10. **Resolution** that the Town Board approves the expenditure of a new Senior Bus in the not to exceed amount of \$22,417.50
11. **Resolution** that the Town Board authorizes the renewal of Mobile Home Park license for the 2015-2016 licensing year per the inspection and approval of the Director of Code Enforcement for D&R Mobile Home Park.
12. **Resolution** to approve the September 2015 Water Report for water usage submitted by the Director of Water.
13. **Resolution** to approve minutes of the Special Meeting of the Town Board on September 30, 2015, as presented.
14. **Resolution** that the Town Board authorizes Change Order #3 for the Werner Road Tank Rehabilitation project to include the additional cost to access the damage and repair of the existing cathodic protection system in the not to exceed amount of \$17,546.00, per the review and approval of the Town Attorney.
15. **Resolution** authorizing the Town Board to approve a proposal from SaxBST, CPA's to provide an audit of the Town's financial statements and consulting services to the Town subject to review and approval of the Town Attorney and authorize the Supervisor to execute all documents.

**16. Resolution** the Town Board approves the Supervisor's Report for the month of September, 2015 as presented.

**17. Resolution** to authorize the Supervisor to make the attached Transfer between Appropriations and Creation of Appropriations.

**PUBLIC COMMENT (for discussion of non-agenda items)**

**ADJOURN**